

## Appendix A

**Additional paragraph to be added to the Constitution at Part B5 section 17 Notices of Motion at 17.1.2, as follows:**

### **17. NOTICES OF MOTION**

#### **17.1 Notice**

17.1.1 Except for motions which can be moved without notice under Rule 18, written notice of every motion, signed by the member of the Council, must be delivered to the Monitoring Officer not later than 7 clear working days before the date of the meeting. These will be entered into a book open to public inspection.

17.1.2 Up to 2 motions on notice may be included in the business of the annual and budget-setting meetings of the Council, subject to submission of notice to the Monitoring Officer 10 clear working days before the date of the meeting, for the Chairman in consultation with the Monitoring Officer to determine whether the matter is of sufficient urgency and significance to justify inclusion on the agenda for that meeting.